



Substance Abuse Treatment Counselor I

Reports to: On-site Supervisor

Location: Ford Street Project, Ukiah Recovery Center
201 Brush Street, Ukiah CA 95482

Hours: Part time / Full time > 30 hours

Benefits: Sick pay, holidays and floating holidays. Benefits included for full time employees medical, dental, vision, life insurance, vacation.

Minimum Qualifications: Certificate from a college level program in alcohol and other drug studies, human services or comparable field or Entry level knowledge of substance use and disorders treatment methods. Ability to work as a clinical team member to ensure continuity of care to all clients and to facilitate team approach to treatment. If in recovery, a minimum of 2 years abstinence and involved in an active program of recovery.

Knowledge of:

- Substance use treatment and recovery issues.
- Crisis intervention and de-escalation techniques.
- CPR and first Aid.
- Documentation as it relates to Treatment Planning Process.
- Clinical interventions to deal with resistance and defensiveness.
- Ability to facilitate the day to day procedures of the residential treatment program.
- Mandated reporting laws pertaining to Child and Elder Abuse.

Ability to:

- Process of client intakes.
- Monitor detox clients and document progress.
- Orient new clients to treatment milieu upon intake and thereafter as needed.
- Document client progress per treatment plan.
- Assess client progress in the treatment milieu.
- Complete all daily activities and procedures to ensure efficient operation of the treatment program.
- Report any unusual incidents per FSP procedures.
- Report incidents of Child or Elder Abuse to appropriate authorities.
 - Learn to facilitate appropriate classes, assignments and groups for clients as identified through treatment planning process.



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- Complete client assessments, treatment plans, individual sessions in acceptable required timelines.
- Other duties as assigned by the on-site supervisors.

Physical Abilities: While performing the essential functions of this job the employee is regularly required to stand, walk, sit for periods of time and use hands. Some functions of this job the employee is occasionally required to lift and/or move up to 30 pounds. Prior to employment, candidate will be required to pass a physical examination and a Urine screening.

New Employee Signature

Date