



Substance Abuse Treatment Counselor II

Reports to: Shift Supervisor

Location: Ford Street Project, 139 Ford Street, Ukiah CA 95482
Ukiah Recovery Center, 201 Brush Street, Ukiah CA 95482

Hours: Part time / Full time > 30 hours

Benefits: Sick pay, holidays and floating holidays. Benefits included for full time employees medical, dental, vision, life insurance, vacation.

Preferred Qualifications: Minimum of a certificate in alcohol and other drug studies, social or human services field. Certified or registered as alcohol and other drug Counselor, or ability to be certified within 6 months of employment. 2+ years working in a substance abuse treatment field. Knowledge of co-occurring disorders. Ability to work independently and as a clinical team member to ensure continuity of care to all clients and to facilitate team approach to treatment. If in recovery, a minimum of 3 years abstinence and involved in an active program of recovery.

Knowledge of:

- Substance use treatment modalities including but not limited to social model, cognitive-behavioral therapies.
- Co-occurring disorders characteristics and appropriate treatment interventions.
- Assessment, diagnosis and individualized treatment planning techniques.
- Individual and group therapy approaches.
- Crisis intervention and de-escalation techniques.
- CPR and First Aid
- Detox protocols
- Signs and symptoms of detoxification.
- Documentation as it relates to treatment planning process.
- Clinical interventions to support client self-efficacy.
- Stages of change and ability to individualize treatment plans and process.
- Motivational interviewing techniques.
- Clinical interventions to deal with resistance and defensiveness.
- Discharge planning that supports client progress and readiness.
- Ability to facilitate the day to day procedures of the residential treatment program.
- Mandated reporting laws pertaining to Child and Elder Abuse.

Ability to:

- Perform client intakes.
- Monitor detox clients and document progress.



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- Orient new clients to treatment milieu upon intake and thereafter as needed.
- Facilitate appropriate classes, assignments and groups for clients as identified through treatment planning process.
- Document client progress per treatment plan.
- Assess client progress in the treatment milieu and assign focused interventions as needed.
- Complete all daily activities and procedures to ensure efficient operation of the treatment program.
- Report client progress to referring agencies as needed.
- Report any unusual incidents per FSP procedures.
- Report incidents of Child or Elder Abuse to appropriate authorities.
- Make referrals as appropriate.
- Other duties as assigned by on-site supervisor.
- Complete client assessments, treatment plans, individual sessions in acceptable required timelines.

Physical Abilities: While performing the essential functions of this job the employee is regularly required to stand, walk, sit for periods of time and use hands. Some functions of this job the employee is occasionally required to lift and/or move up to 30 pounds. Prior to employment, candidate will be required to pass a physical examination and a Urine screening.

New Employee Signature

Date